Butte County In-Home Supportive Services (IHSS)

Advisory Committee

August 12, 2014

10:30 a.m. – 12:30 p.m.

2445 Carmichael Drive, Willow Room (Butte Community Employment Center-CEC)

Chico, California

1. Call to Order- Chairperson, Mark Gordon

The meeting was called to order by Mark Gordon at 10:38 a.m.

1. Establishment of a Quorum- Laura Loriano, Vice Chairperson

A quorum was established.

Members in attendance were: Committee Members: Mark Gordon, Dorothy Churchill, Domenic Console, Sarah May, Sarah Okumbe, Thomas Edgar, Lisa Sol, Laura Loriano and Sue Handley; staff and support: Eva Stafford and Margie Ruegger

1. Minutes of May 13, 2014: Review and approval- Mark Gordon (Action)

Motion to approve May 13, 2014 minutes with one amendment : Item 9 “Eva reported that on 4/17/14 any care provider working an excess of 400 hours/month, received a letter from CDSS on “Important Program Integrity Information about the In Home Supportive Services (IHSS)Program”.– M/S/C: Mark Gordon /Laura Loriano/Passed unanimously

4. California In-Home Supportive Services Consumer Alliance (CICA) report-Sarah

May

Sarah noted the administration of CICA has changed with Charlie Bean as the new administrator for the group. CICA is working to communicate with local IHSS committees through email and phone updates. She provided two handouts to the committee for their review. The group is gathering information from local IHSS committees. A discussion was held about what the committee would like to inquire from CICA, such as their budget, training, future goals and how many IHSS committees are currently involved. Sarah will continue to coordinate with CICA for the committee.

1. CICA Dues update- Mark Gordon

The Committee received an invoice for the dues. They were paid as approved during the May meeting.

Letter of expectation- Sarah will follow up with CICA. She hopes the committee can become an active partner with CICA.

1. State and Local Update- Lisa Sol, DESS Program Manager, ASD

* FLSA- Care Provider OT update. Overtime regulation- Two Statewide stakeholder meetings were recently held by CDSS to share the protocols for overtime. She provided two handouts covering FLSA & SB855 Requirements and New IHSS Timesheet Overview. A care provider will receive overtime after 40 hours of work in one week. This would take effect on January 1, 2015. There would be a cap of 66 hours per week (less any statutory deduction) of employment, therefore a maximum of 26 hours of overtime per week would be allowed. Care providers who work for more than one recipient and travel from one recipient to another will be given up to seven hours/week for travel time between clients. The work week will be Sunday ~~to~~ through Saturday. She shared the proposed new time sheets: Larger size; Larger 14 pt. font; defined 7-day workweek to claim overtime; timesheet will be mailed separately from the paycheck. New forms will be required for OT and mileage.
* The change from 8% reduction to 7% went very well with only 40 cases that didn’t process correctly out of 470,000 cases statewide.
* IHSS staffing update: The Affordable Care Act has increased the number of people eligible to receive IHSS. The department hopes to add additional IHSS staff in September.

1. IHSS Advisory Committee Membership – Mark Gordon

Mark encouraged members to invite someone that would be eligible to participate on the committee to apply for membership. There is one seat open on the committee.

1. IHSS Public Authority (PA) – Eva Stafford

* Registry care provider recruitment – Eva provided an update on recruitment efforts the list now has 160 providers available. This is up from 60-70 three months ago.
* The Public Authority received 192 referrals in July. Each consumer is sent a list with six potential care providers, which should match the consumer’s needs.
* The Orientation update: a larger room is being used in Chico to accommodate the large turnout. Orientation dates: Chico is the 2nd and 4th Thursday and Oroville is the 1st and 3rd Tuesday of the month.

1. Revised Membership list and 2014/2015 Budget- Margie Ruegger

Members were given a new membership list and budget for the next calendar year.

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1. Next meeting agenda ideas- Lisa will provide updates from the state regarding SB833 implementation. Sarah will provide the Disability Rights of California Fact Sheet on the issue of overtime and other changes; she will report on CICA’s activities; Eva will provide a registry update; Nominations for the vacant seats of Chair and Vice-Chair will be made; Renew memberships for members with memberships expiring (Sarah, Patricia & Thomas); approve next year’s meeting dates and times. Dates suggested; Feb. 10, May 12, Aug., 11, Nov. 10. Sarah Okumbe requested update on the Managed Care pilot. Lisa will provide update.

11. Adjournment- Chairperson Mark Gordon

Meeting was adjourned at 12:23 p.m.

Next meeting: Date: November 18, 2014

Time: 10:30 a.m. – 12:30 p.m.

Location: 2445 Carmichael Drive, Willow Room, Chico, CA