Butte County In-Home Supportive Services (IHSS)

Advisory Committee Minutes

February 13, 2018

10:00 a.m. – 12:00 p.m.

2445 Carmichael Drive, Willow Room (Butte Community Employment Center-CEC)

Chico, California

1. Call to Order- Chairperson, Sarah May

 The meeting was called to order by Sarah May at 10:27 a.m.

1. Establishment of a Quorum- Vice-Chair, Mark Gordon

A quorum was not established.

Introductions were made around the table.

Members in attendance were: Committee Members: Sarah May, Sarah Okumbe, Patricia Anthony, Mark Gordon, and Mariann Ramirez. Guests were Tina Reszler Adult Services Analyst and Patrick Cottini Applicant Norm Schrum Administrative Analyst DESS, Mariann Ramirez Program Manager DESS, Lynn Haskell Facilitator.

1. Minutes of November 11, 2017: Reviewed and recommended for approval.

Sarah May as chairperson reviewed and approved the minutes from November 11, 2017 for public record per Article VI of the By-Laws.

1. Lynn reviewed term dates of members: 2018 Mark, Forest, vacant

2019 Domenic, Mariann, Sarah O, vacant, vacant: 2020 Patricia, Sarah M, Talmadge.

Patrick Cottini was introduced to the committee for recommendation to the Board of Supervisors. Mr. Cottini has a Master’s degree in Rehabilitation Administration Science and a Master’s degree in Kinesiology with a focus on persons with physical disabilities. He is the founder of Chico Adaptive Sports and Recreation for adults with physical disabilities. He has been a recipient of IHSS services for 14 years. His main concern is finding providers that are qualified and have experience. Mark moved to recommend and Patricia seconded. Passed

Patrick will fill the vacant seat ending year 2018.

1. Provider outreach was discussed. There were many options for activity including Job Fairs, on line sites, Housing Authority, Craig’s list, Face Book, Chico State, Butte College. Suggestions will go to the Chair and Co-chair to prioritize and report back to the group.
2. Mariann and Tina both reported on updates from DESS and Public Authority. A new Quality Assurance Analyst has been hired and will be focusing on rankings of recipients by how much time they need based on tasks the recipients can do. DESS staff are now being trained on this new assessment system and will begin to use the new system as yearly assessments are performed. The focus is working with the client to get their needs met. Assessments and intake are ongoing. All case loads are covered.

New rules on sick time go into effect on July 1,2018. Training will be upcoming. Letters will go out in May. There were questions around back up needs with the hope that they will be addressed as the rules go into effect.

1. Sarah May followed up with the EVV topic. She and Mark are listening every month to the calls coordinated by CICA. Mark shared Dianne Feinstein’s written response to his concerns. Mariann addressed the “stuck at home” issue with EVV by using what’s been learned with electronic time sheets. The state is aware of the issue and there is ongoing conversation. Sarah passed out information on the next Stake Holder meeting which is Friday March 9th. CICA will continue to include EVV on their monthly calls.
2. Suggested Agenda Items for next meeting: EVV update, 2018 outreach plan including provider outreach, member outreach and education to the general public. The IHSS Processing Center for the whole state is here in Butte County and it was suggested a visit may be interesting. A CICA conference call during a meeting was also suggested.
3. Public Comment –no public comment.
4. Adjournment- Chairperson Sarah May

 Meeting was adjourned at 12:00 p.m.

 Next meeting: Date: May 8, 2018

 Time: 10:00 a.m. – 12:00 p.m.

 Location: 2445 Carmichael Drive, Willow Room, C